

**Humane Society Yukon
Board of Directors Meeting**

April 23, 2015
76 Keewenaw Dr., Whitehorse, YT

Minutes of Meeting

1. Quorum and Call to Order

In Attendance:

Vice President Paddy Colfer; Secretary Belinda Watson; Directors Heather Gordon, Linda Priestley, Brent Slobodin, and Amy Andison

Regrets:

Treasurer Anne Cofer

A quorum being present, the meeting was called to order by Paddy at 7:07 pm.

It was noted that President Cris Guppy had submitted his resignation from the board effective April 23.

It was also noted that a motion had been circulated among directors via email beginning March 21. After debate and modifications, it was passed on March 22 as follows:

Motion: **To request that the RCMP offer a \$500 reward for information leading to the arrest of the person who abused, shot and dumped a black lab in a dumpster, and that the Humane Society provide the funding for the reward.**

Proposed: Linda

Seconded: Brent

Vote: All in favour; none opposed

Motion Carried

Action: Linda to follow up with RCMP

2. Meeting Agenda

a. Additions

i. New Business:

- Appointment of a new president
- Appointment of accountant

b. Acceptance of Agenda

Motion: To accept the agenda as amended.
Proposed: Linda
Seconded: Paddy
Vote: All in favour; none opposed

Motion Carried

3. Minutes of Last Meeting (March 19, 2015)

a. Errors/Omissions

i. Paddy noted that the budget meeting was scheduled for March 30, not May 30.

b. Acceptance of Minutes

Motion: To accept the minutes as amended.
Proposed: Linda
Seconded: Amy
Vote: All in favour; none opposed

Motion Carried

4. Reports

a. President

There was no report from the president.

b. Treasurer

There was no report from the treasurer.

c. Shelter Manager

The Shelter Manager's Report is attached.

Motion: To accept the Shelter Manager's Report as presented.
Proposed: Linda
Seconded: Heather
Vote: All in favour; none opposed

Motion Carried

5. Business Arising from Minutes

a. Shelter Health and Safety Compliance

Paddy advised that work on shelter health and safety compliance was continuing.

b. Request for Bingo Volunteers from Other Non-Profits

Amy said that she was working with Joanne to recruit additional volunteers.

c. Email Addresses Using HSY Domain

Belinda indicated that she was working with Murray Lundberg to determine the options for obtaining email addresses with the HSY domain name.

d. Tracking of Donors

Linda agreed to follow up with Betty at the shelter with regards to tracking donors.

Action: Linda

e. Rabies Vaccinations

It was determined that vaccinating animals in the care of the Society against rabies was not feasible at this time given the veterinary requirements.

f. 2015/2016 Budget

Belinda presented a summary of the budget (attached) and highlighted the need to begin brainstorming ideas to close the gap between known expenses and known revenue.

g. Fundraiser—Raffle Tickets Update

Linda reported that approximately 15% of the raffle tickets had been sold.

h. Volunteer of the Year Plaque

Linda agreed to follow up with Betty to ensure that the Volunteer of the Year plaque would be updated.

Action: Linda

i. Trade Show

Linda noted that the Society had secured a booth at the Trade Show and that she would be preparing a schedule for volunteers.

Action: Linda

j. Followup to Chris May Presentation

Chris May from Mid Arctic Technology Services made a presentation at the last board meeting in which he offered a number of fundraising suggestions, including adding links to Amazon and Chapters to the HSY website, which would essentially provide commission on purchases. He also suggested contacting local businesses for similar opportunities. In addition, he generously offered some free website services and offered some advice on utilizing a platform that could distribute social media messages to many websites all at once. Finally, he offered his views on corporate memberships and suggested an annual rate of around \$125 or \$150.

Motion: That Humane Society Yukon utilize the services of Chris May and Mid Arctic Technology to implement a commission system on the Humane Society Yukon

website for purchases made through a third party, at no cost to the Society.

Proposed: Belinda
Seconded: Heather
Vote: All in favour; none opposed

Motion Carried

Action: Belinda

Motion: That the fee for corporate memberships be set at \$150.

Proposed: Belinda
Seconded: Amy
Vote: All in favour; none opposed

Motion Carried

Action: Belinda

6. New Business

a. Appointment of New President

Brent indicated his willingness to serve as president of the Society. With no other nominations set forward, Brent was elected president by acclamation.

b. Reward for Info Leading to Arrest of Black Lab Kidnapper

The board commended Kona's Coalition for its ongoing work in helping to discover the perpetrator. Linda noted that she is still coordinating with the RCMP with regard to the Society's reward offer.

Action: Linda

c. Mae Bachur Animal Shelter Brochure

It was determined to not proceed with the printing of Mae Bachur Animal Shelter brochures at this time.

d. Appointment of Accountant

It was noted that an accountant needed to be selected to prepare the 2014-15 year-end financials.

Motion: That Humane Society Yukon appoint Kristine Lawrie as the accountant to do the year end financials for the 2014-15 fiscal year.

Proposed: Anne (via email)
Seconded: Brent
Vote: All in favour; none opposed

Motion Carried

Action: Anne

7. Next Meeting

The next meeting of the Board of Directors will be held on May 21, 2015, at 7:00 pm at 76 Keewenaw Dr.

In addition, a fundraising committee meeting will be held Tuesday, April 28, 2015 at 6 pm at 76 Keewenaw Dr.

8. Adjournment

The meeting was adjourned at 8:53 pm.

**Shelter Manager Report
April 21, 2015**

From March 20, 2015 to April 21, 2015 the following statistics can be reported:

- Total animals brought in 23
- Total animals returned from fostering 6

Total animals in: 29

- Total animals adopted 18
- Total animals reclaimed 1
- Total animals fostered 5
- Total animals stolen 1

Total number of animals in shelter: 31

The spreadsheet for hours of work analysis is attached—complete to April 11th. Formulas need to be extended on sheets.

Rachel and I went to an assembly at Jack Hulland School and received a \$350.00 donation from the students. There have been several groups of Girl Guides here this month. They usually spend two hours and are put to work helping out with kennel work. Learning Disabilities of Yukon brought a group through for a tour on the 18th. I will be going to Selkirk Street School on Thursday to speak to a group of pre-schoolers and parents about pet ownership. We have two more groups coming to the shelter this month.

Proofs for the brochure are attached. The target audience for these brochures will be grade school kids, Girl Guide Groups, children who come to the shelter, etc.

The carpentry participants at the Skills Canada Competition donated two huge dog houses.

I met with Dave Pruden, Manager of Bylaw Services regarding the Memorandum of Agreement which was signed in March of 2013 and discuss any changes which they might see need to be made. Copy is attached. Mr. Pruden offered to team up with the Humane Society on some visits to schools and KDFN.

The latest Veterinary Liaison Report is attached.

I went to the Volunteer of the Year Awards as sponsor for Gerry Speers who was our nominee. Unfortunately, Gerry did not win but did receive a nice certificate and gift as well as pictures posted on the City website.

I will have Dexter's file with me and we will have to discuss his future. He has been deemed to not be adoptable. We have had three assessments done, one by a veterinarian and two by certified trainers. One trainer and the veterinarian have recommended euthanasia. The other trainer believes he is recoverable but only with some really dedicated training. I have contacted two Beagle rescue groups

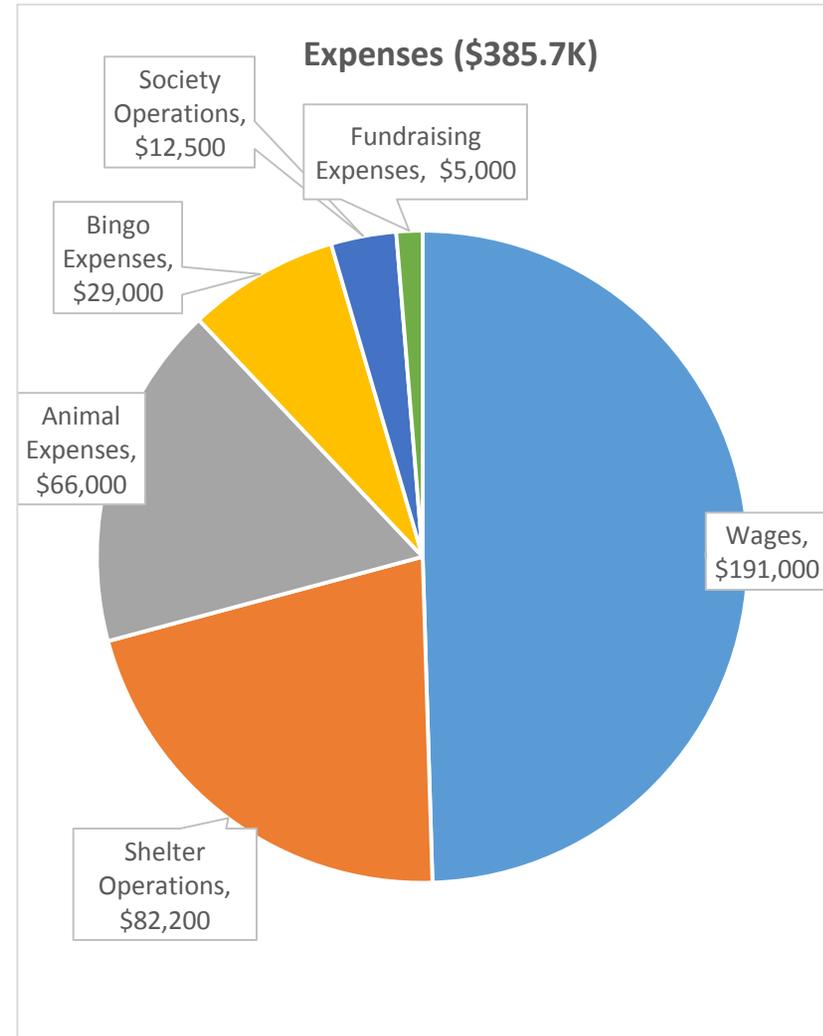
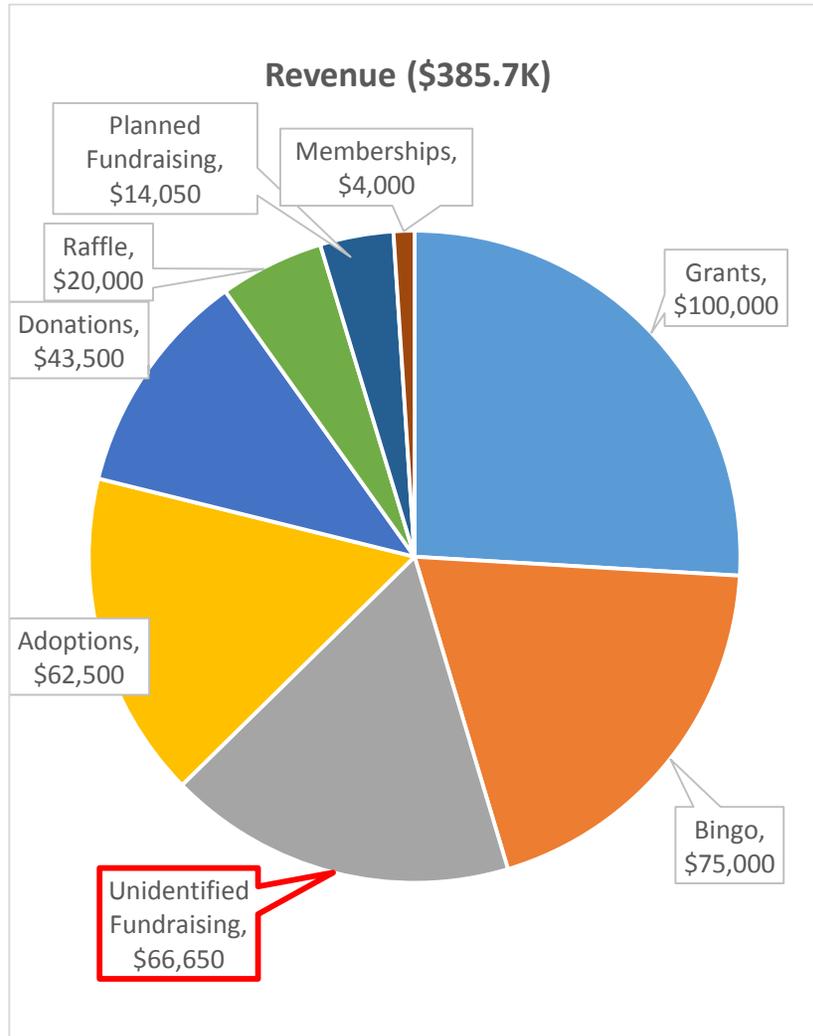
and two SPCA chapters asking if they know of any rescue organization that would accept him and be able to provide the training he needs but the only reply I received wasn't any help.

The film crew for Yukon Vet was here on the 14th to film Michelle Oakley doing her vet checks here and also the shelter operation. It was all very exciting. They said it would be probably some time next fall before any of the footage would be aired.

Respectfully submitted,

Betty Irwin

2015/2016 Budget Breakdown



2015/2016 Budget by Month

