



2014-2015 Humane Society Yukon Meeting Minutes (#2)

April 22, 2014, 19:00pm- 21:02 pm
A2601, Yukon College
Whitehorse, Yukon

Present: Rhonda Clark; Cris Guppy; Heather Gordon; Linda Priestley; Adrienne Hill; Carolina Logan

Regrets: Amanda Farrell; Hoby Irwin; Deanna Cornfield; Joan Wilson

1. Call to order

Linda Priestley as Acting Chair, declared the meeting to be regularly constituted for the transaction of business at 19:00

2. Adoption of Amended Agenda

i. Moved: Cris Seconded: Heather Motion carried

3. Approval of previous Minutes.

a. The minutes from March 24, 2014 meeting was unanimously approved as presented.

i. Moved: Carolina Seconded: Heather Motion carried

4. President's Report

a. See Attached (Fig - 1)

5. Vice President's Update

a. See Attached (Fig – 2)

6. Discussion of budgetary items with Treasurer

a. Motion: Open a contingency account at the First Nations bank

i. Moved: Heather Seconded: Adrienne Motion Carried

b. Motion: To assign Kristine Lawr to audit/review financials for year 2013/14.

i. Moved: Linda Seconded: Cris Motion Carried

c. Motion: Wage increase: Kennel Attendant from \$12 to \$13; Admin from \$13 to \$14; Vet Tech from \$13 to \$14; Manager \$20 to \$21. Manager to start recording hours for review of job descriptions.

i. Moved: Cris Seconded: Linda Motion Carried

7. Shelter Manager's Report

- a. See Attached (Fig - 3)
- b. Motion: Proceed with Hazel doing another shirt sale for the shelter.
 - i. Moved: Linda Seconded: Cris Motion Carried

8. Committees Reports:

- a. Fundraising Committee – Nothing to report at this time.
- b. Foster and Home Visit Committee – Nothing to report at this time.
- c. Bingo Committee – Nothing to report at this time
- d. Constitution and Bylaw Committee – Nothing to report at this time
- e. Facilities Committee – Nothing to report at this time

9. Old Business

- a. New Bylaws need to be registered.

10. New Business

- a. Discussion of creating a Fundraising Coordinator
 - i. Motion: Offer to Paula the chance at a 2 month trial period Fundraising Coordinator position with a 15% incentive on any funds generated by their event(s).
 - 1. Moved: Linda Seconded: Carolina Motion Carried
- b. Annual Yard sale on July 26 &27, 2014
 - i. Motion: Approval of up to \$1,000 expense budget for this event.
 - 1. Moved: Linda Seconded: Cris Motion Carried
- c. Habitat has volunteered some of their time to come and help us with any projects we may need done before they start up their summer projects. Cleaning up of the sheds and some help around the shelter discussed.
- d. Marty O'Brien presented a video proposal to the Board.
 - i. Motion: To allow Marty to produce video clips and documentary of the animals in the shelter.
 - 1. Moved: Heather Seconded: Cris Motion Carried

11. Next Meeting – Tuesday May 27, 2014 at 7pm at the Whitehorse Library

12. Adjournment

- a. Meeting was adjourned at 21:02