

**Humane Society Yukon
Board of Directors Meeting**

Date & Time: 19:00 hours, July 22, 2014
Location: Whitehorse Public Library

MINUTES OF MEETING

1. Call to Order:

A quorum being present, the A/President, Linda Priestly, called the meeting to order at 7:05 p.m.

In Attendance:

Board Members: Linda Priestly; Cris Guppy; Heather Gordon; Mike Burdett
Shelter Manager: Betty Irwin

Regrets: Hobby Irwin; Deanna Cornfield

2. Agenda:

The Agenda was reviewed with no additions, deletions or amendments.

Motion: To accept the Agenda as circulated
Proposed: Cris Guppy
Seconded: Heather Gordon
Vote: All in favour; none opposed

Motion Carried

3. Minutes of Previous Meeting:

The Minutes of the June 24th, 2014 Meeting were reviewed, with no additions, omissions or amendments identified.

Motion: To accept the Minutes as circulated
Proposed: Cris Guppy
Seconded: Heather Gordon
Vote: All in favour; none opposed

Motion Carried

4. **Business Arising From the Minutes:**

A general discussion was held on the process of screening volunteers. All volunteers complete the Volunteer Application Form. It was generally accepted that the recent loss of the dog Moe was basically a one-off situation. It was agreed that if the process of selecting and/or screening volunteers is too strict it becomes a deterrent. Equally, any form of financial membership is a deterrent to some people, and many volunteers are not in a position where ownership of a dog is possible and walking a shelter dog provides mutually beneficial contact. It was agreed that, in principle, a dog-walker's name should be verified as being on the list of volunteers.

5. **Reports:**

a. President:

The President's Report is attached. In discussion, strong support was given to providing a gift to Amanda in recognition of her service to the Shelter and the Society. Regrets were expressed at the resignations of Adrienne Hill, Carolina Logan and Rhonda Clark.

Motion: To accept the President's Report
Proposed: Cris Guppy
Seconded: Heather Gordon
Vote: All in favour; none opposed

Motion Carried

b. Vice-President:

Cris reported that work on the Fencing Project had commenced and that some of the temporary pens had already been erected. The old fencing would then be taken down and the existing kennels relocated.

Motion: To accept the Vice-President's Report
Proposed: Mike Burdett
Seconded: Heather Gordon
Vote: All in favour; none opposed

Motion Carried

c. Treasurer:

The Treasurer's Report, attached, was distributed electronically immediately after the meeting.

It was noted in discussion that the most current 4-month financial statements must be provided to Yukon Economic Development prior to receiving funding from the Contribution Agreement for the Fencing Project.

Action: Linda Priestly

d. Shelter Manager:

The Shelter Manager's Report is attached.

The need to replace the sanitizer was discussed and it was suggested that the Public Health Inspectors may be aware of potentially available units in older or closed restaurants and food service outlets.

Action: Mike Burdett

Correction was made to the statement regarding the euthanasia policy. Amendments to this policy were ratified and are recorded in the Minutes of the Board of Directors Meeting held on January 2nd, 2013.

In general discussion the possibility of obtaining funding for a new facility feasibility study was raised. It was decided to defer further discussion and action until after the AGM, scheduled for July 29th, 2014.

Motion: To accept the Shelter Manager's Report
Proposed: Mike Burdett
Seconded: Cris Guppy
Vote: All in favour; none opposed

Motion Carried

e. Standing Committees:

i. Fundraising

- Deanna reported that two major prizes had been donated for the Lottery, to be held later in the year. The donation of two minor prizes were "in progress."
- There was potential for involvement with the Yukon Quest's dog event, scheduled for the third week in August. This could include setting up a

booth. This would provide both visibility for the Society as well as an opportunity for Community PR.

ii. Foster & Home Visit

No report of activities was provided. A discussion on the pros and cons of Foster and Home Visits was deferred until after the AGM.

iii. Bingo

Hoby provided the attached report on Bingo activities. In June, 2014 a total of \$5,890.00 was received from Bingo, with a further \$4,705.00 being raised in the first three weeks of July.

iv. Constitution & Bylaw

Cris reported that he and Mike were commencing a review and revision of the Constitution, By-Laws and Society Policies.

Action: Cris Guppy & Mike Burdett

v. Facilities

Hoby provided the attached Facilities Report.

vi. Volunteer Committee

No report was received.

6. New Business:

It was suggested, with unanimous agreement, that a large sign be commercially prepared and erected at the Shelter, thanking and listing the sponsors and also to involve local media.

Action: Betty Irwin

Linda reminded everyone of the Yard Sale, to be held at the Shelter this coming weekend.

The AGM is scheduled for July 29th. 21 days notice has been given to members, as required in the Constitution.

7. **Any Other Business:**

No other business was raised.

8. **Next Meeting:**

The next meeting was scheduled for 7:00 p.m. on Tuesday, August 19th, 2014.

Action: Mike Burdett

9. **Adjournment:**

The Meeting adjourned at 8:40 pm on a Motion by Mike Burdett.