



Volunteer Application & Contract

Welcome to Humane Society Yukon's Mae Bachur Animal Shelter! The love and concern for animals that led to your generous offer to volunteer your time here is greatly appreciated.

Statement of Policy

Humane Society Yukon (the Society) will honor your volunteer commitment by providing you with the appropriate training, on-the-job supervision, and support in your work to provide you with a rewarding experience while the Society benefits from your donation.

While you are volunteering, you are expected to perform duties as assigned to you by our staff. You are also expected to follow the Society's policies and procedures.

If you are injured while volunteering, please notify a staff member immediately. You hereby authorize the Society to seek emergency medical treatment on your behalf.

Please note that, as a volunteer, you are not an employee. Please do not try to answer questions from the public; find an employee to do so.

The Society is committed to providing a work environment that is both safe and supportive of the dignity and self-esteem of all staff and volunteers. Harassment is an unwarranted intrusion upon the dignity of a person. It includes jokes, innuendoes, insults, negative remarks, and displaying derogatory pictures. It is essential to secure the mutual respect, cooperation and understanding of all employees and volunteers. It is incumbent upon the staff not to condone or tolerate behavior that constitutes harassment in the workplace. Report all cases to the manager, and we will ensure appropriate measures are taken.

As part of your volunteer commitment, we ask that you volunteer a minimum of once per month. If you are unable to fulfill your volunteer responsibilities please notify us as soon as possible.

The Society reserves the right to change or terminate the contract at any time without notice.



General Instructions

Please keep the following information in mind while volunteering at the Mae Bachur Animal Shelter:

- The animals at the shelter are not your pets. For your own safety please treat them with respect and common sense.
- When you are working with animals, do not use your cell phone. (Leave it at the front desk or locked in your car.)
- Do not put your face into the face of an animal.
- Do not run, scream, or make quick movements around the animals.
- Do not encourage or allow the dogs to jump on you.
- Do not hover over a dog.
- Do not allow the dogs to chew on you or your stuff.
- Be extremely cautious when approaching strangers or other animals in public.
- Do not allow shelter dogs to meet other dogs on the street.
- Do not hit the animals.
- When walking a dog, please keep it on a leash until the dog is securely back in its kennel.
- Please inform a staff member if any animal growls, snaps, or lunges at you, other people, or other animals.
- If at any time you are uncomfortable with an animal, please let us know and do not handle the animal.

These instructions are in place to ensure the safety of our animals, volunteers and staff. If you do not follow these directions, you will be asked to return the animal, and your volunteer contract will be terminated.



Volunteer Application

Please complete the following (please print):

Name: _____

Street Address: _____

City: _____

Province/Territory: _____ **Postal Code:** _____

Phone Number: _____

Email Address: _____

I hereby release Humane Society Yukon, its agents, employees, directors and officers from all losses, damages and claims of any kind arising out of my own negligence or misconduct.

I have read and understand this contract, and do hereby agree to its terms. I am devoting my time to Humane Society Yukon on a purely voluntary basis and primarily for my own benefit. I am serving with no contemplation of compensation for my services.

Signature: _____

Date: _____

ID Information: _____

Please check any additional volunteer activities you would be interested in:

- Bingo (must be 18 or older)
- Board of Directors
- Dog wash day (3rd Saturday of each month)
- Fostering (must be 21 or older)
- Fundraising
- Garage Sale
- Office Admin